



St Stephen Churchtown Academy

Head of School: Miss L James

Parent Phone Consultations

23rd October 2020

Dear Parents/Carers,

After half term, we usually hold face-to-face meetings. Due to the current situation, we will be holding consultations via phone calls. These calls will be during the first week back after half term (WB 2nd November). Each class has a different time allocation which you will see once you log in – this will be live after 3.30pm today. You will be able to sign up via Arbor like you would for a face-to-face meeting. Please select a 10-minute time slot of your choice. We expect calls to be approximately 5-minutes to allow teachers to find numbers in between and prepare any notes. Please ensure that you are ready for your call and bear with us whilst we try this for the first time (especially if we have any glitches!). If you happen to miss the call, we ask that you do not try to phone back – the teacher will call you again at a different time to ensure they are able to keep to their lists and times.

As we draw to the end of the first half term, I would like to express my sincere thanks you all for helping us to provide the children with such a good welcome back to school.

These last 7 weeks have been challenging on so many different levels, but with the support of everyone, the children have adapted to the new systems and routines.

Please take this time to recharge and rest. The children will need the break, I am sure! I look forward to seeing everyone on Monday 2nd November.

Happy Half Term

Kind regards,

Miss James
Head of School

T: 01726 822568

E: hello@ststephenchurchtown.org.uk

W: www.ststephenchurchtown.org.uk

St Stephen Churchtown Academy, Creakavose, St Stephen, St Austell, Cornwall PL26 7NZ

A Company Limited by Guarantee. An Exempt Charity

Registered in England & Wales - Company No. 07387540

Registered Office: Aspire Academy Trust, Unit 20, St Austell Business Park, St Austell, Cornwall PL25 4FD





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